

**CONSENT AGENDA**  
**March 26, 2012**

**A. APPROVAL OF MINUTES**

**1. SUBJECT: APPROVAL OF MINUTES DATED  
NOVEMBER 28 and DECEMBER 12, 2011**

ISSUE/PURPOSE: The above listed minutes are before the  
Board for approval. See TAB **B**.

**B. APPROPRIATIONS AND TRANSFERS**

**1. SUBJECT: ECONOMIC DEVELOPMENT**

**A-FY-12-  
ECONOMIC DEVELOPMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that the General Fund was granted an appropriation in addition to the annual appropriation for the fiscal year ending June 30, 2012, for the function and in the amount as follows:

810	Economic Development	\$22,590
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The source of the funds for the foregoing appropriation is as follows:

<u>Revenue Account</u>	
02 412ARE	2012A Real Estate
	\$22,590

Said resolution appropriates funds to Economic Development for incentive payments.

ISSUE/PURPOSE: Appropriate incentive payments.

JUSTIFICATION: The County has a performance agreement with a company for an incentive grant of up to \$32,000 per year for five years. This resolution appropriates funds to provide the grant for this year, which is the fourth year of the agreement.

**2. SUBJECT: SOCIAL SERVICES BUDGET ADJUSTMENT**

**A-FY-12-  
SOCIAL SERVICES  
BUDGET ADJUSTMENT**

BE IT RESOLVED, By the Board of Supervisors of Montgomery County, Virginia that a General Fund appropriation **reduction** for the fiscal year ending June 30, 2012, for the function and in the amount as follows:

540	Social Services	(\$524,304)
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The sources of the funds for the foregoing appropriation are as follows:

Revenue Account

State & Federal	(\$436,512)
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Fund Balance	(\$ 87,792)
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Total (\$524,304)

Said resolution adjusts the County appropriation to match the approved Social Services funding reported by the state during mid-year review.

**ISSUE/PURPOSE:** Reconciliation of state funding for Social Services.

**JUSTIFICATION:** This resolution reduces the DSS appropriation to match the approved Social Services' funding as reported by the state during mid-year review. Each year, the Social Service budget must be reconciled to match the state funding allocation during mid-year review. The FY 12 Approved County budget estimated more state funding than will be provided. The state changed their method making daycare payments based on a new automated system. Payments will now be made centrally by the state instead of at the local level. Therefore, the funds will be retained by the state. This resolution reduces state funds and the corresponding local match to correspond to the state allocation. The table below shows the detail:

Mid-Year Adjustment				
Code	Budget Line	Expenditure Adjustments	Revenue Adjustments	
		2012 Total	2012 Fed & State	Local Match
854	Direct Staff Services	\$ 49,460	\$ 41,794	\$ 7,666
217	Gardianship Fees	\$ 1,327	\$ 1,327	\$ -
857	Service PT	\$ (50,000)	\$ (5,620)	\$ (44,380)
811	Foster Care	\$ 100,000	\$ 100,000	\$ -
812	IV E Adoption Subsidy	\$ 50,000	\$ 50,000	\$ -
817	Special Needs Adoption	\$ 40,000	\$ 40,000	\$ -
833	Adult Services	\$ 4,500	\$ 3,600	\$ 900
861	Independent Living	\$ 10,282	\$ 10,282	\$ -
871	View Work & Trans DC	\$ (392,872)	\$ (353,585)	\$ (39,287)
872	View Purchase of Service	\$ (50,000)	\$ (42,250)	\$ (7,750)
878	Head Start Day Dare	\$ (4,000)	\$ (4,000)	\$ -
881	Non-View Day Care	\$ (54,062)	\$ (48,656)	\$ (5,406)
883	Non-View Day Care Fed	\$ (231,939)	\$ (231,939)	\$ -
895	Adult Protective Services	\$ 3,000	\$ 2,535	\$ 465
<b>Totals</b>		<b>\$ (524,304)</b>	<b>\$ (436,512)</b>	<b>\$ (87,792)</b>

**C. COMPENSATION AND CLASSIFICATION**

**1. SUBJECT: AMEND COUNTY'S COMPENSATION AND CLASSIFICATION PLAN**

**R-FY-12-  
AMENDMENT TO THE  
COUNTY'S COMPENSATION AND  
CLASSIFICATION PLAN**

WHEREAS, Changes to the County's Compensation and Classification Plan require approval by the Board of Supervisors; and

WHEREAS, Vacancies, retirements and elimination of positions necessitate changes in the current Compensation and Classification Plan.

NOW, THEREFORE, BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia does hereby approve the following changes to the Fiscal Year 2011-2012 Compensation and Classification Plan:

1. Abolish a Senior Office Assistant position, pay grade 111, in the Sheriff's office.
2. Establish an Administrative Manager position, pay grade 118, in the Sheriff's office.
3. Abolish an Administrative Captain position, pay grade 126, in the Sheriff's office.
4. Establish a Sergeant position, pay grade 121, in the Sheriff's office.

5. Reclassify a Marketing and Research Specialist position in the Economic Development office, pay grade 117, to a Project Manager position, pay grade 123.

Said resolution approves changes to the current Compensation and Classification Plan.

ISSUE/PURPOSE: Amend Fiscal Year 2011-2012 Compensation and Classification Plan.

JUSTIFICATION: The Sheriff requests changes to the classification of several positions within his office due to attrition. A reclassification of a position in the Economic Development Department is also included in these changes.

#### **D. APPOINTMENTS**

1. **SUBJECT: ECONOMIC DEVELOPMENT AUTHORITY**

**R-RY-12-  
ECONOMIC DEVELOPMENT AUTHORITY  
APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Eric K. Johnsen** to the **Economic Development Authority (EDA)** effective March 27, 2012 and expiring March 26, 2016.

2. **SUBJECT: ECONOMIC DEVELOPMENT AUTHORITY**

**R-FY-12-  
ECONOMIC DEVELOPMENT AUTHORITY  
APPOINTMENT**

BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **George F. Wilkins, III** to the **Economic Development Authority (EDA)** effective March 27, 2012 and expiring March 26, 2016.

3.     **SUBJECT:                                 MONTGOMERY-FLOYD REGIONAL  
LIBRARY BOARD**

**R-FY-12-  
MONTGOMERY-FLOYD REGIONAL  
LIBRARY BOARD  
APPOINTMENT**

          BE IT RESOLVED, The Board of Supervisors of Montgomery County, Virginia hereby appoints **Margaret R. Christle** to the **Montgomery-Floyd Regional Library Board** effective March 27, 2012 and expiring June 30, 2014.

          Said appointments fills the unexpired term of Karen Frederick, deceased.